



MCL

महानदी कोलफिल्ड्स लिमिटेड

MAHANADI COALFIELDS LIMITED

(A Subsidiary of Coal India Limited)

DEPARTMENT OF PUBLIC RELATIONS

At./PO.: Jagruti Vihar, Burla, Dist-Sambalpur-768020 (Odisha)

e-mail: pro.mcl@coalindia.in www.mahanadicoal.in

Ref. No. MCL/HQ/PRDeptt./2023-24/Coal India Day/ 5266

Date. 13 / 10 /2023

QUOTATION NOTICE

Sub: Submission of offer for “Hiring of Services for Stage, Lights & Sound and performing artist/s for 49th Coal India Day Celebrations - 2023 on 1st & 2nd November 2023 in Sambalpur (Odisha)” – Reg.

Dear Sir/Madam,

Rate Quotations are invited for “Hiring of Services for Stage, Lights & Sound and performing artist/s for 49th Coal India Day Celebrations - 2023 on 1st & 2nd November 2023 in Sambalpur (Odisha)” as per the schedule of requirements enclosed at ANNEXURE-A (Job Specifications).

You are requested to submit your RATE QUOTATION in single-cover system (Duly signed copy of this notice, signed and accepted Annexure-A (Job Specifications) & duly filled up and signed Annexure-B (Price Bid) and self-attested documents mentioned at 01- Eligibility) properly sealed in envelop, mentioning “BID FOR ARRANGEMENT OF LIGHT-SOUND, LED STAGE AND PERFORMING ARTIST” in accordance with the instructions as enumerated in this document.

	Job Description (in brief)	Date/s	Detailed specifications of Job 1 & Job 2 T&C	Price Bid Document for submission
Job 1	Performing Artist for ‘Star Nite’ event	Nov 2, 2023	Annexure-A	Annexure-B
Job 2	Stage with LED backdrop, Lights Sound Arrangement, Power Supply	Nov 1 & 2, 2023		

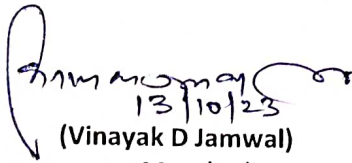
01. Eligibility:

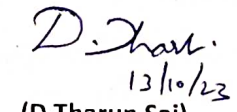
- Copy of Work Order/s of providing Lights & Sound Arrangement at open air events/shows with celebrity (Bollywood) made during past three years from last date of bid submission. Photo/video proof of the event with copy of work order/completion certificate to be submitted.—at least 02 events.
- Permanent Account Number (PAN)
- Valid GST Registration Certificate.

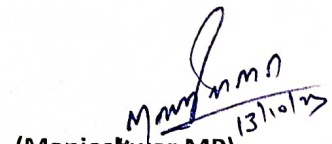
02. **GST Registration Certificate:** Bidder shall possess GST Registration Certificate. A copy of which has to be attached along with the quotation. Bidder has to submit GST invoice for services in GST bill format having printed numbers and mention the GST No. of MCL (**MCL's GST No. 21AABCM5188P1Z3**) in the recipient's box. Further bidder has to mention the HSN/SAC against each item of the invoice. Any one of the following documents duly self-authenticated with seal to be submitted by the party:
- GST Registration Certificate.
 - Composition scheme: Bidder who has opted for composition scheme under Sec 10 of GST ACT 2017, should upload (i) the certificate from Practicing Chartered Accountant / Cost & Management Accountant / Company Secretary confirming that Bidder is eligible to opt the scheme and has fulfilled all the conditions as mentioned in notification in this regard & (ii) the Registration Certificate in this regard.
 - The bidder claiming exemption shall enclose certificate from Practicing Chartered Accountant / Cost & Management Accountant / Company Secretary that Bidder is fulfilling all the conditions prescribed in GST Act, 2017 to make him exempt from registration.
03. The selected bidder after raising GST invoice must submit the invoice in GST portal in time, failing which penal action, if any, will be the liability of the service provider.
04. Self-attested photocopy of **PAN card**.
05. **Payment terms:** 50% of total amount (excluding GST) will be paid electronically to the service provider as an Advance after receiving confirmation and AV clip of the artist, while remaining part along with GST will be released electronically against bills within 21 days of receipt and acceptance after successful completion of the event.
06. **Consignee:** The HOD (Public Relations), MCL (HQ), At/PO- Jagruti Vihar, Burla, Sambalpur - 768020
07. **Paying Authority:** The General Manager (Finance), MCL (HQ), At/PO- Jagruti Vihar, Burla, Sambalpur - 768020
08. **Scope of Services:** Refer Annexure- A (Job Specifications) for Stage with LED backdrop, Lights & Sound, power supply through suitable generator set and Live Performance of celebrity Artist (Singer) with team (Musicians).
09. **LD Clause:** in the event of failure to deliver the service within the stipulated date / period in accordance with the samples and /or specifications mentioned in Annexure-A, in the event of breach of any of the terms and conditions mentioned in this notice, MCL reserves its right to -
- procure services/any shortfall in material for rendering services from elsewhere, after due notice/e-mail to the service provider on the account & at the risk of the defaulting service provider without canceling the order.
 - cancel the supply order or a portion thereof and if so desired to procure the services at the risk and at cost of the defaulting service provider.
10. You are requested to quote landed price on FOR destination, MCL Anand Vihar Grounds, Burla, including applicable duties/levies/taxes etc. And the validity of price shall be minimum 30 days from the date of opening of the bid.

11. **Enclosures for bidding:** Offer along with following documents in sealed cover envelope, mentioning "**BID FOR ARRANGEMENT OF LIGHT-SOUND, LED STAGE AND PERFORMING ARTIST**", shall be submitted in the office of consignee (as per Clause 06):
- Self-attested copy of **GST Registration** details as mentioned in SI No.1.
 - Self-attested copy of **PAN Card**.
 - Self-attested Copy of Work Order/s of providing Lights & Sound Arrangement at open air events/shows with celebrity (Bollywood) made during past three years from last date of bid submission. Photo/video proof of the event with copy of work order/completion certificate to be submitted.—**at least 02 events**.
 - Self-certificate that the firm is **not banned or delisted/debarred or put on holiday** by any PSU/Govt/Autonomous Institutes/bodies.
 - Copy of this **Notice to be enclosed with your Signature & Seal** (on all pages) as a token of unconditional acceptance of all terms & conditions therein.
12. Prices is to be quoted as per **Annexure- B**, inclusive of all taxes GST etc. on FOR MCL Anand Vihar grounds, Burla, Sambalpur.
13. Evaluation Process: **Among the eligible bidders, the combined lowest quoted price (Cost to Company) for the Job 1 (singer), in the order of preference as mentioned in Annexure B, and Job 2 (Stage backdrop, Lights & Sound) will be considered L-1.** In case of no offer received for Artist (Singer) at Sl. 1, the Artist (Singer) at Sl. No. 2 will be considered for the evaluation, and so on.
14. ITC is available for the subject services.
- 15. System for the decision of L1 bidder**
- The L1 bidder will be decided based on Overall Quoted Value (i.e. cost to the Company). The system for decision of L1 bidder will be as per following:-
- For calculation of Overall Bid Value, the GST [CGST, SGST/UTGST, IGST and GST (compensation to state tax)] to be paid by the Bidder **or** by MCL taken by the system will be ignored to decide the L1 i.e. the ranking of the Bidders will be decided based on rates quoted by the bidders excluding GST. This value of the bidder will be "the cost to Company".
- Then share of GST to be paid by the bidder shall be added with the overall bid value to arrive at the Contract value. The Price-bids of the tenderers shall have no condition. The Price Bid which is incomplete and not submitted as per the instructions given above is liable for rejection.
16. MCL reserves the right to postpone the date of receipt and opening of RFQ/Tender or to cancel the RFQ/Tender without assigning any reason whatsoever. The Committee may decide to cancel/alter the process in full or partial without any liability and/or assigning any reason thereof, and the decision of the Committee will be final and binding.
17. MCL does not bind itself to accept the lowest RFQ/Tender and reserves the right to reject any or all the RFQ/Tender without assigning any reasons whatsoever and to accept the RFQ/ Tender in part and not in its entirety, without thereby incurring any liability to the affected bidder or bidders.

18. Failing in providing service/s as per given specifications shall debar the successful bidder from participation in future tenders in MCL for a period of ONE YEAR from the date of communication.
19. Matter relating to any dispute or difference arising out of this RFQ/Tender and subsequent contract awarded based on this RFQ/Tender shall be subject to the jurisdiction of Sambalpur Court only.
20. Last Date of submission of bids: **19.10.2023** before **16:00 HRS.**
21. Date of opening of bids: **19.10.2023** at **16:30 HRS.**


13/10/23
(Vinayak D Jamwal)
Mgr. (PR)


13/10/23
(D Tharun Sai)
Dy. Mgr.(E&M)/TA


13/10/23
(Manjeswar MP)
Asst. Mgr.(Fin)

Bidder's Signature With Seal

ANNEXURE –A
49th COAL INDIA DAY CELEBRATIONS
(Job Specifications)

Subject: Hiring of services for Stage, Lights & Sound and performing artist/s for 49th Coal India Day Celebrations - 2023 on 1st and 2nd November 2023.

Venue : Anand Vihar Grounds, Burla, Sambalpur (Odisha)

Ref.: Q Notice No.: MCL/HQ/PR/2023 24/ Coal India Day/S246 Date. 13/10/2023

S. No.	Scope of Services
1.0	(Job 1) Performing Artist (Singer) with Team for 'Star Nite' on Nov 2, 2023
2	(Job 2) Stage with LED backdrop, Lights & Sound arrangement for Nov 1 & 2, 2023
2.1	Stage: Setting-up of 60' x 40' Stage with Truss with LED backdrop of 60'X12' LED backdrop for two days Coal India Day 2023 celebrations events.
2.2	Lights: LED Parcan (-50); Parchan 60 & 64 (- 20 Nos); SGM 2500 Follow Spot (- 1 Nos); Follow Up Spotlight (- 3 No); Laser Jumbo (- 1 No); Strobe Jumbo (- 10 Nos); Sharpy (- 15 Nos); Audience Light (- as per requirement); Blinder (- 5 Nos); Dimmers (- as per requirement)
2.3	Sounds: Line Array Speakers - 12 No.s Eaw Sb 1000 Sub woofers - 12 No.s Stage Monitors JBL SRX712 - 8 No.s Digital mixture SC48 - 2 nos, Amplifiers Snake cable 24 channel - 2 No.s Corded Microphones - As per requirement Cordless Microphone Shure - as per requirement DJ Console Pioneer CDJ200 - 1 No Side fill - 6 No.s, Noise gate - 12 No.s Composer Limiter (8 channel), Equalizer - 1 No Tap delay - 4 No.s, Delay - As per requirement Jack to Jack Cables - as per requirement Drum fill (separate low & top) - 1 pair Drum kit, Drive back - 1 no

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	In ear monitor- 6 No.s, Sennheizer 935 - 4 No.s Guitar Stand - 04, Key Board Stand - 02 P 3 Led - 5*10 - 2 No.s Jack to Jack Cables - as per requirement Cable for output to 2 No.s of video camera.
2.4	Special Stage Effects: Paper Blaster (– as per requirement); Smoke (– as per requirement); Cold Pyro (–as per requirement); Stage Dry Ice (– as per requirement); Co2 Jets (– as per requirement)
2.5	Power Supply: Suitable silent DG set along with fuel and operator for power supply arrangement for above.

Note for service provider:

Job 1

1. The date of Live performance (Job 1) is 2nd November 2023 (evening) at MCL Anand Vihar Grounds, Sambalpur.
2. Besides performing artists (singers) mentioned in the order of preference in ANNEXURE-B enclosed for submitting rate quotation, the interested event management firm may also suggest the celebrity singers (Bollywood) from their own list, if available.

Job 2

3. The scope of services mentioned above in Job 2 are the minimum requirement. The service provider may provide advanced / higher equipment to ensure the better management as per requirement of performing artist.
4. The bid should be unconditional and include cost of transport, labour, sound/lights engineer, tax, etc.
5. Tech-riders for performing artists are to be arranged by the service provider only.

(ACCEPTED)

Bidder's Signature With seal

ANNEXURE – B (Price Bid)

Subject: "Hiring of Services for Stage, Lights & Sound and performing artist/s for 49th Coal India Day Celebrations - 2023 on 1st and 2nd Nov 2023 in Sambalpur (Odisha)




Ref.: Q Notice No.: MCL/HQ/PR/2023-24/ Coal India Day/5266 Date. 13 / 10 / 2023

NAME OF FIRM:

PAN:

GST No.

S. No.	Performing Artist (Singer)	(Job 1)		(D) TBL (in Rs)	(E) LIGHTS, SOUND, STAGE, DG (including transportation, labour, etc)	(F) GST (on E) in Rs	(G) GRAND TOTAL (B+C+D+E+F)
		(B) Performing Charges/Fee (Rs)	(C) GST on (B) (Rs)				
1	Neeti Mohan & Team						
2	Monali Thakur & Team						
3	Richa Sharma & Team						
4							
5							
6							
7							
8							

(ACCEPTED)

Bidder's Signature With seal